

CURRICULUM VITAE

OF

MARGARET EMALERETA AKPOMI  
(Professor of Business Education)

# CURRICULUM VITAE

## I. CONTACT INFORMATION

Full Name: **Akpomi, Margaret Emalereta**  
Current Employer: Business Education Department, Rivers State University, Port Harcourt.  
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Address  
1. Plot 8, Dike's Close, Off Orlu Str., Near NTA, Ozuoba, Port Harcourt.  
2. No.1 Sir Philip Akpomi Street, Off Ozarighe, Near Ruemu Hotel, Ozoro, Delta State.

## II. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS

- ▶ **Certificate of Completion** Microsoft Teams for Tertiary Training Day hosted by Mint Group (May 2020)
- ▶ **Certification of Achievement** Project Management: Beyond the Basics, The Open University. In association with apm (February 2020)
- ▶ **Post-doctoral** Academic Fellowship (Entrepreneurship Education). University of Reading, Reading, United Kingdom (March 2008)
- ▶ **Teachers Registration Council of Nigeria, Reg. No. RV/T/00157.** (June 2006)
- ▶ **Ph.D.** (Educational Administration and Planning) University of Jos, Jos, Nigeria. (March 1998)
- ▶ **M.Ed.** (Educational Administration and Planning). University of Jos, Jos, Nigeria. (January 1992)
- ▶ **B.Ed.** (Business Education/Administration–Second Class Upper Division). University of Benin, Benin City, Nigeria. (August 1986)
- ▶ **NCE** Business Education – Secretarial Administration Major - Distinction) Federal College of Education (Technical) Akoka-Lagos, Nigeria. (June 1982)

## III. TECHNICAL SKILLS

- ▶ Microsoft office suite (Word, Excel, Power Point, Outlook), Adobe, SharePoint

## IV. WORK EXPERIENCE

**Director, Institute of Education** *September 2021 to Present*  
*Rivers State University, Port Harcourt, Nigeria, Institute of Education*  
Job Description:

**Member, Academic Ethics Enforcement Committee** *September 2021 to Present*  
*Rivers State University, Port Harcourt, Nigeria.*  
Job Description:

**Mentor (Voluntary)***October 2020 to Present**Commonwealth Scholarship Commission***Job Description:**

Providing mentorship to specific Commonwealth Scholar in the United Kingdom through support and guidance, toward success during the programme and beyond.

**Professor of Business Education & Member of Senate***October 2018 to Present**Rivers State University, Port Harcourt, Nigeria, Department of Business Education***Job Description:**

Lecturing, Teaching, Supervision and Assessment of students' project at undergraduate and graduate levels, coordinating students' seminar, compilation of students' results, editor of departmental journal; working with colleagues for the improvement of the Department, Faculty of Education & the Rivers State University. Attending Senate meeting to deliberate and take decisions on academic matters.

**Associate Professor***August 2015 to September 2018**Rivers State University, Port Harcourt, Nigeria, Department of Business Education***Job Description:**

Lecturing, Teaching, supervision and assessment of students' project at undergraduate and graduate levels, coordinating students' seminar, compilation of students' results, editor of departmental journal; working with colleagues for the improvement of the department.

**Head of Department***November 2011 to September 2012**Rivers State University, Port Harcourt, Nigeria, Department of Business Education***Job Description:**

Administrative Responsibilities of the department supervising academic and non-academic staff, chairing meetings, handling students and staff problems and grievances and general administrative and academic matters

**Academic Visitor***October 2010 to October 2011**Delta State university, Abraka, Delta State***Job Description:**

Teaching, lecturing, supervising undergraduate and graduate students research works and researching

**Senior Lecturer***April 2008 to September 2011**Rivers State University, Port Harcourt, Nigeria, Department of Business Education***Job Description:**

Lecturing, Teaching, Course advisers to students, supervision and assessment of students' project, compilation and computation of students' results working with colleagues for the improvement of the department.

**Visiting Fellow Researcher***October 2007 to Mar 2008**Commonwealth Scholarship Award**The University of Reading, Reading, UK.***Job Description:**

Visiting Fellow Researcher, Teaching and Students' adviser

**Coordinator, Faculty Post-graduate programmes***September 2006 to 2012**Rivers State University of Science and Technology, Port-Harcourt, Nigeria.***Job Description:**

Coordinating the post-graduate programmes in the departments of the faculty, in liaison with the Post-Graduate School

**Coordinator, Examinations Ethics Committee/Club** *September 2005 to date*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Coordinating activities of Exams Ethics Club and fighting to curb examination malpractices.

**Head of Department** *May 2003 to August 2006*

Rivers State University, Port Harcourt, Nigeria, Department of Business Education

Job Description:

Administrative Responsibilities of the department supervising academic and non-academic staff, chairing meetings, handling students and staff problems and grievances and general administrative and academic matters

**Member, Senate** *May 2003 to August 2006*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Reporting to Senate all academic activities and presenting results and other academic matters for approval.

**Member, Dean Advisory Committee** *May 2002 to Date*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Playing advisory role to the dean on department and faculty matters. Faculty of Technical & Science Education

**Hall C Warden** *2002-2004 Session*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Allocating hostel accommodation to female students, managing the hostel in terms of provisions & repairs, settling students' problems, etc.

**Departmental Postgraduate Coordinator** *May 2001 to Date*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Representing the department on departmental and postgraduate matters. Faculty Postgraduate Board

**Departmental Examination Officer** *2000 to August 2006*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Compiling and computing results of students for departmental, faculty and senate approval. Department of Business Education

**Departmental Project/Seminar Coordinator Examination Officer** *2000 to Date*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

Allocating project supervisors to students and organizing for project defense and seminars. Department of Business Education

**Lecturer II***1999 to 2003*

Rivers State University of Science and Technology, Port-Harcourt, Nigeria.

Job Description:

(Started as Lecturer II in 1999. Was promoted to Snr lecturer 2003) Lecturing, Teaching, Course advisers to students, supervision and assessment of students' project, compilation and computation of students' results working with colleagues for the improvement of the department. Department of Business Education

**Honorary Secretary***1998 to 1998*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Women Multi-purpose co-operative Society Co-operative Society Honorary Secretary. Recording and producing minutes of meetings, coming together for a common course for the betterment of members.

**Chairman, Examination Misconduct Committee***1997 to 1998*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Chairing the Committee on Exam misconduct, investigating cases of Exam misconduct & making recommendations to Academic Board for appropriate decision and Implementation.

**Chairperson, Tender's Board***1996 to 1998*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Chairperson, Academic Staff Union of Polytechnic. Analyzing & Awarding Contracts & seeing to the Execution of such Contracts.

**Chairperson, Welfare Committee***1996 to 1998*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Chairperson, Academic Staff Union of Polytechnic. Assessing members' welfare issues and recommending appropriate welfare packages to ASUP Executives.

**Chairman, Examination and Audit Committee***1995 to 1997*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Chairing the Committee on Examinations audit. Taking samples of marked scripts and assessing the consistency of scoring and accuracy of recording scores, determining the sincerity of lecturers and fairness in assessing students & making recommendations to Academic Board for appropriate decision and Implementation.

**Member, Member (POSSAN)***1991 to 1993*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Debating and reaching decisions on issues affecting senior staff.

**Honorary Secretary***1991 to 1993*

Better Life Programme, Bauchi, Nigeria.

Job Description:

Sub-Committee on Small Scale Industries & Co-operative Societies. Visiting Women Co-operative Societies and encouraging and advising them, organizing workshops for same. Taking and producing minutes of meeting.

**Project Co-Ordinator**

*1989 to 1997*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

Approving project topics of students, assigning lecturers to students for project supervision, assessing of students' projects.

**Senior Lecturer (School of Business Studies)**

*December 1986 to September 1998*

The Federal Polytechnic, Bauchi, Nigeria.

Job Description:

(Was appointed Assistant Lecturer in 1986) Lecturing, Teaching, Course advisers to students, supervision and assessment of students' project, acting as head when HOD is away and supervising staff, procuring office consumables. Courses taught among others, include Personnel Management, Human Resources Management, Office Management Marketing Management, Purchasing & Supply, Business Management, Entrepreneurial Development Programme, Office Practice, Secretarial Dues, Shorthand, Typewriting, Business Communication, Office Administration & Management, & Seminar.

**Confidential Secretary**

*August 1983 to December 1984*

Delta Steel Company, Aladja, Warri, Nigeria.

Job Description:

Performing secretarial & clerical duties for internal & external correspondence, preparing duty roster for shift-workers, replying to correspondences in the absence of the head of department, recording minutes of meetings & retiring imprest.

**Teacher**

*September 1982 to July 1983*

Federal Training Centre, Kaduna, Nigeria. (NYSC).

Job Description:

Teaching typewriting and shorthand, assisting in interviewing applicant, typists and secretaries, carrying out community development works.

**Teacher (Student Teacher/Teaching Practice)**

*January 1982 to March 1982*

Western College of Commerce, Yaba Lagos, Nigeria

Job Description:

Teaching form V (Grade 12) students typewriting and shorthand in preparation for WASCE, other duties as assigned by principal.

**Student Secretary**

*January 1981 to March 1981*

Federal Housing Authority, Lagos, Nigeria. (SIWES).

Job Description:

Taking shorthand notes and transcribing same, typing of documents, preparing itinerary for boss and recording and producing minutes of meetings.

**Student Union Assistant Secretary**

*1980/1981 session*

Federal College of Education (Technical). Akoka-Yaba, Lagos, Nigeria

Job Description:

In charge of student's secretariat. Preparing and producing all official documents and supporting the chair in ensuring the smooth functioning of the management committee

**Receptionist (Vacation Job)***July 1980 to September 1980*

Oguntayo and company, Lagos, Nigeria

Job Description:

Receiving and making calls, operating the telex box and filing.

**Clerk***May 1979 to September 1979*

United Bank for Africa, HQ, Lagos, Nigeria

Job Description:

Processing of forms M before forwarding to Central Bank of Nigeria, working on documents in the Bills &amp; Credit Department.

**Clerical Officer***1977 to 1979*

Ministry of Defense (Nigerian Army Engineers), Lagos

Job Description:

Clerical duties – entering data, filing records, receiving fax, answering calls and responding to messages.

**V. MEMBERSHIP OF PROFESSIONAL BODIES**

- Member, Commonwealth Scholarship Commission (CSC)
- Member, Commonwealth Scholarship Fellows Association of Nigeria (CoSFAN)
- Member, Enterprise Education (EE), United Kingdom.
- Member, Association of Business Educators in Nigeria, (ABEN)
- Associate Member, Nigerian Institute of Management (NIM)
- Member, Nigerian Association for Educational Administration and Planning (NAEAP)
- Member, Institute of Safety Professionals of Nigeria (ISPON)

**VI. DISTINCTIONS AND AWARDS WITH DATES**

- i. **Award of Excellence** by Great Goshenfield Montessori School “in recognition of your contribution to human capital development and philanthropy”, on the occasion of their first Inter-house sports, 01 April, 2022
- ii. **Award of Selfless Service** to Ladies of St. Mulumba (LSM) Nigeria, Port Harcourt Zone as President. 17 March 2022.
- iii. **72<sup>nd</sup> Inaugural Lecturer** of the Rivers State University, Port Harcourt (Medal & Plaque). 15 December 2021.
- iv. **Award of Merit** by Association of Business Education Students (ABES) of the Rivers State University. December 2021.

- v. **Award of Merit** by International Secondary School Old Students Association, Rivers State University. Conferred on 15 December 2019.
- vi. **Award of Honour** Speaker at the 15 years anniversary event of Gojehota International School, Port Harcourt, July 2019.
- vii. **Congratulatory Award** on conferment as Professor of Business Education by the Rivers State University, Port Harcourt. Given by Ozoro Progress Union, Port Harcourt Branch, 01 October 2018.
- viii. **Outstanding Service Award** by National Association of Etche, Rivers State Students World-wide, 21 December 2017.
- ix. **Award of Merit** by Business Education Christian Association, Rivers State University of Science & Technology, Port-Harcourt Branch, June 2016.
- x. **Meritorious Award** as “AMBASSADOR OF MARY” In recognition of services to God an--d Humanity by Ladies of Saint Mulumba (LSM) Nigeria, Calabar Metropolitan Council. 27 July 2013.
- xi. **Award of Excellence** by Business Education Christian Association, Rivers State University of Science & Technology, Port-Harcourt Branch, August 2011.
- xii. **Commonwealth Fellowship Award** for Post-Doctoral Research in the United Kingdom, October 2007.
- xiii. **Certificate of Merit** for hard work, excellent performance and dedication to duty By Ladies of Saint Mulumba (LSM) Nigeria, Port-Harcourt Sub-Council.31 July 2005
- xiv. Distinguished **merit award** for Meritorious Excellence. National Association of Business Education Students, Nigeria. 10 February 2005.
- xv. **Merit award** for Academic Excellence. The Rotract Club of Port-Harcourt. District 9140, Nigeria. 6 April 2004.
- xvi. **Commendation** of letter, The Federal Polytechnic, Bauchi, 1987.
- xvii. **Distinction** in Secretarial Studies, FCE, Akoka-Lagos; 1982.

## VII. POSTGRADUATE SUPERVISION

### Doctoral Dissertations

- (i) Business Education graduates’ adaptability to evolving office technology in Rivers State Universities.
- (ii) Reflective practice and Business Studies teachers’ job performance in Junior Secondary Schools in Rivers State.
- (iii) Organizational ergonomics and job performance of Business Educators in universities in the Niger Delta.
- (iv) Academic Staff capacity enhancement programmes and students’



performance in Higher Education Institutions in Rivers State.

- (v) Work values orientation and job satisfaction amongst academic staff in Rivers State owned universities.
- (vi) Developing inclusive practices in the 6-3-3-4 system of education in Rivers State Secondary schools.
- (vii) Identification of productivity improvement strategies in teacher's performance in secondary schools in Nigeria.
- (viii) Influence of incentive structure on work motivation of principals in Rivers State secondary schools.
- (ix) Educational plant utilization and maintenance techniques in secondary schools in Rivers State.
- (x) Academic staff perception of quality of working life and university goal attainment in the South-South geo-political zone of Nigeria
- (xi) Job motivation & teachers' work value orientation in secondary schools in Rivers State.
- (xii) Influence of environmental factors in Teachers' performance in secondary in Rivers State.
- (xiii) Human resources utilization in tertiary institutions in Rivers State.
- (xiv) Top quality management and the management of tertiary institutions in Rivers State

#### **Master's degree theses**

- (i) School-Industry partnership in Business Education programme for students' entrepreneurial skills development in Rivers State universities.
- (ii) Business Education lecturers' capacity building and improved job performance in Rivers State universities.
- (iii) Utilization of social networking sites for teaching and learning of graduate Business Education programmes in Rivers State universities.
- (iv) Academic staff development programmes and performance in Federal Colleges of Education in the Niger Delta.
- (v) Availability and utilization of information and communication technologies in teaching Business Education in tertiary institutions in Rivers state.
- (vi) The influence of study habits and creativity on the academic performance of Business Education students in tertiary institutions in Delta State.
- (vii) Challenges of Business Education post-graduate students and entrepreneurial activities in Rivers State universities.
- (viii) Entrepreneurship skills acquisition and entrepreneurial preparedness among graduate students of Business Education in Rivers State universities.
- (ix) Staff development needs and job performance of business teachers in secondary schools in Delta State.
- (x) Impact of non-programmed and programmed instruction on the performance of students in Typewriting in tertiary institutions in Delta State.
- (xi) Evaluation of material resources for teaching computer appreciation in colleges of

- education South-South educational zone in Nigeria.
- (xii) Detection and prevention of computer fraud in tertiary institutions the Niger Delta
  - (xiii) Principals' and teachers' perception of causes of examination malpractice in public secondary schools in Port-Harcourt Local Government Area, Rivers State.
  - (xiv) Job satisfaction level of business education lecturers in Niger Delta.
  - (xv) Information and communication technology skill competency and utilization by secretaries in Niger State.
  - (xvi) Graduate secretaries and challenges of modern office technology in Port-Harcourt metropolis.
  - (xvii) Effects of class size on academic achievement in Mathematics in secondary schools in Igueben LGA, Edo State.
  - (xviii) Motivation and job performance of teachers in private schools in Rivers State.
  - (xix) Service conditions and teacher effectiveness in Government secondary schools in Rivers State.
  - (xx) Shell Petroleum Development Company skill acquisition programme and youths' empowerment in Rivers State.
  - (xxi) Method of teaching shorthand and students' performance in secondary schools in Obio-Akpor L.G.A., Rivers State.
  - (xxii) Perception of parents and principals on the involvement of PTA in the management of schools.
  - (xxiii) The impact of teaching methods on the performance of students in Shorthand in Emohua and Obio/Akpor Local Government Areas of Rivers State.
  - (xxiv) Instructional facilitates and students' learning capabilities in secondary schools in Port-Harcourt Local Government Area.

## VIII. ACADEMIC RELATED SERVICES TO THE NATION AND TERTIARY INSTITUTION SYSTEM

### (a) Academic/managerial rigours

- i. **Accreditation** of academic programmes in Nigeria Universities Commission (NUC): **Member** of the ad-hoc Accreditation Panel that **evaluated the Business Education programme** at the University of Maiduguri, Maiduguri, 31 October – 2 November 2019.
- ii. **Accreditation** of academic programmes in National Commission of Colleges of Education (NCCE): **Member** of the ad-hoc Accreditation Panel that **evaluated the Business Education programme and Home Economics programme** at the Nwafor Orizu College of Education, Nsugbe 27 March – 1 April, 2022.
- iii. **External Assessor** to professorial candidates at the Ignatius Ajuru University of Education, Port Harcourt, Rivers State; Federal University, Otuoke, Bayelsa State; Tai Solarin University of Education, Ijagun, Ogun State and University of Benin, Benin City, Edo State.

iv. **External Examiner**

- (a) To Postgraduate programmes in the Department of Office and Information Management, Ignatius Ajuru University of Education. Rumuolumeni, Port Harcourt, Rivers State. 2019/2020 Session.
- (b) To Postgraduate programmes in the Department of Office and Information Management, Ignatius Ajuru University of Education. Rumuolumeni, Port Harcourt, Rivers State. 2018/2019 Session.
- (c) To undergraduate programme in the Department of Business Education, Federal University, Otuoke, Bayelsa State, 2019/2020 to date.

(d) PhD Thesis titled: Vocational interest, creativity, locus of control and resilience as determinants of female traditional Entrepreneurs' success in Edo State, Nigeria. 30 October 2018.

(e) PhD Thesis titled: Effects of demonstration and group discussion methods on learning outcomes in Keyboarding among Colleges of Education Students in SouthWest, Nigeria. 31 October 2018.

(d) and (e) at Olabisi Onabanjo University, Ago-Iwoye, Nigeria.

- v. **Lead Paper Presenter** – Scientific and Technological Innovations in Education for sustainable development in Nigeria - at the 1<sup>st</sup> International conference of the College of Vocational and Technical Education, Tai Solarin University of Education (TASUED), Ijagan, Ijebu-Ode, Ogun State, 30 June – 05 July 2019.
- vi. **Chairman, Local Organising Committee (LOC)**. 7<sup>th</sup> Annual National Conference on Entrepreneurship Education and the achievement of Millennium Development Goals (MDGs) in Nigeria of the Association for the Advancement of Vocational Education in Nigeria (AAVEN) held at the Rivers State University of Science & Technology, Port-Harcourt, Rivers State. 12 – 15 November 2008.
- vii. **External Examiner** for Secretarial Studies programme. Akwa-Ibom State Polytechnic, Ikot Osurua, Nigeria. October 2005 to 2010.
- viii. **Secretary, Local Organising Committee (LOC)**. Annual National Conference on Improving Standard in Business Education in Nigeria of the Nigerian Association of Business Educators (NABE) held at the Rivers State University of Science & Technology, Port-Harcourt, Rivers State. 14-18 October 2003.
- ix. **Assessor**, Research proposals of Postgraduate and undergraduate research works since 2000.
- x. **Member**, School Management Committee of Our Lady Nursery/Primary School, Bauchi. 1996-1998
- xi. **External Examiner** for the NCE course in Business Education in all colleges of Education affiliated to the University of Jos, Nigeria. (1987-1989).

- xii. Students' **Project Supervisor** at Federal Polytechnic, Bauchi, Nigeria (1987-1998).
- xiii. Students' Research **Projects Coordinator**, Federal Polytechnic, Bauchi, Nigeria. (1989-1996).
- xiv. Development Planning at Local Government Level. **Resource person** at the National Orientation for Local Government caretaker committee in Plateau and Bauchi States, Nigeria respectively (May and June 1994).
- xv. Market Survey and Sales Forecasting for the Entrepreneur. **Resource person** at the Entrepreneurial Development Programme for Youth Corps members in Bauchi State, Nigeria. (1987).

**(b) University Administration:**

Headship/Coordinator positions held in the Rivers State University of Science & Technology, Port-Harcourt with dates:

- (i) **Director**, Institute of Education. September 2021 to date.
- (ii) **Member**, Academic Ethics Enforcement Committee, Sept. 2021 to date.
- (iii) **Coordinator**, Postgraduate programmes, FTSE, August 2006 to 2012.
- (iv) **Coordinator**, Exams Ethics Club, July 2005 to 2010.
- (v) **Ag. Head** of Business Education Department, May 2003 to July 2006.
- (vi) **Ag Head** of Business Education Department, November 2011 to 2012

Membership of University/Faculty/Departmental committees in the Rivers State University of Science & Technology, Port-Harcourt with dates:

- (i) Member, Academic Ethics Enforcement Committee. September 2021 to date
- (ii) Member, Senate, October 2018 to date (Now Rivers State University)
- (iii) Member, Senate, November 2011 to 2012
- (iv). Member, Senate, May 2003 to July 2006
- (v). Departmental Examinations Officer, 2000 to 2006
- (vi). Member, FTSE Examination Board. 2000 to date
- (vii). Member, Deans Advisory committee
- (viii). Member, Faculty Post-Graduate Committee
- (ix). Member, University Examination Monitoring Committee
- (x), Member, Faculty Disciplinary Committee

**(c)**

**Hall mastership in the Rivers State University of Science and Technology, Port-Harcourt with dates:** Hall C Warden, 2002-2004 session.

#### (d) Major contribution

**Major Contribution to the development of Business Education Department, Rivers State University of Science and Technology:** built and furnished a 100-students' capacity Business Education Studio through levies from students in the 2004/2005 and year one students only in the 2005/2006 academic sessions. The building was commissioned on the 28 June 2006 by the then Vice-Chancellor, Prof. S. C. Achinewhu and has been in effective use up to date.

#### (e) Courses Taught

**Courses taught in the past (still teaching some) at ND, HND, Undergraduate and Graduate levels**

- i. Typewriting up to 50 wam
- ii. Shorthand up to 120 wam
- iii. Typewriting 35 w a m
- iv. Typewriting 40 w a m
- v. Shorthand 90 w a m
- vi. Shorthand 90 w a m
- vii. Computer Appreciation
- viii. Office Practice/Procedure
- ix. Office Management
- x. Business Machines
- xi. Office Administration/Management
- xii. Secretarial Procedure
- xiii. Meeting Practice/Procedure
- xiv. Law and Practice of Meetings
- xv. Transcription
- xvi. Advanced Transcription
- xvii. Production Typing
- xviii. Research Methodology
- xix. Small Business Management
- xx. Personnel Management
- xxi. Production Management
- xxii. Procurement in Business
- xxiii. Business Management
- xxiv. Sales Management
- xxv. Marketing Education
- xxvi. Entrepreneurship
- xxvii. Administration and Organisation of Business Education
- xxviii. Seminar in Business Education
- xxix. Project/Programme Evaluation
- xxx. Office Education
- xxxi. Business Communication
- xxxii. Office Accounting Procedure
- xxxiii. Planning and Organisation of Office Operations
- xxxiv. Administrative Office Forms & Systems
- xxxv. Human Resources Management

December 1986 – September 1998. At the Federal Polytechnic, Bauchi.  
Taught Typewriting, Shorthand, Research Methodology, Personnel Management, Small Scale Business Management, Entrepreneurial Development Programme, Office Administration, Purchases Management at ND & HND levels.

September 1982 to July 1983. At the Federal Training Centre, Kaduna  
Taught Typewriting and Shorthand during National Youth Service Corps scheme.

(f)

**Discussant** at the Radio programme on providing enabling environment for business and education to the Rivers people on Radio Rivers Education programme on air, October 2008.

## IX. ACADEMIC CONFERENCES/WORKSHOPS/COURSES ATTENDED WITH DATES

### International

1. University in transition and the challenges of developing Nigeria's entrepreneurial eco-system. **Paper presented** at the International conference on Entrepreneurship, Business and Technology (ICEBUT), Accra, Ghana, 27-28 March 2017.
2. Developing a course structure for Entrepreneurship Education (EE) in Nigeria Higher Education Institutions (HEIs). **Paper presented** at the 1<sup>st</sup> International Africa Enterprise Educators Conference (AEEC 2013), Pan African University, Victoria Island, Lagos. 15-17 January 2013.
3. Using spread sheet to reduce malpractice in Accounting assessments through 'individualised accounting questions' technique. **Paper presented** at the American Accounting Association (Southeast Region) 2012 Region meeting. Held at Marriot Savannah Riverfront, Savannah, Georgia, April 12-14, 2012.
4. Creative Enterprise 2008 Conference: Models of enterprise Teaching – what is working? Organized by Enterprise UK, held at School of Jewellery, Birmingham City University, Wednesday 12 March 2008.
5. HEEG Regional Event on Co-creativity and Sharing Best Practices in Entrepreneurship Education – One day conference on Curriculum Development, Experiential Learning and Teaching and Assessment Methods; Organized by Greenwich University Business School Held at Trafalgar Tavern, Greenwich, UK on 3<sup>rd</sup> December, 2007.
6. Lifting the lid on Enterprise. Part of "Navigating the third stream" series. Organized by Centre for Staff Training and Development (CSTD), University of Reading, UK at Room 109, Palmer Building, WhiteKnights Campus. Tuesday, November 6, 2007.
7. One day conference on Entrepreneurship Education organized by Knowledge London. Held at the Royal Institute of British Architects (RIBA), 66 Portland Place, London. W1B 1AD on Tuesday October 23, 2007.

### Local (Nigeria)

8. Adaptability to evolving office technology amongst Office Management and Technology graduates of Rivers State universities. Paper presented at the 32<sup>nd</sup> Annual national conference of Business Educators of Nigeria (ABEN), 13-17 October 2020, held at Nnamdi Azikiwe University, Awka, Anambra State.
9. Pre-Retirement and Investment opportunity workshop organized by Academic Staff Union of Universities (ASUU), Rivers State University Branch, with the theme: Secured Retirement, 25-26 February 2020.
10. Business Education students' perception of the influence of technology on production efficiency of entrepreneurs in Rivers State. Paper presented at the 31<sup>st</sup> National conference of Association of Business Educators of Nigeria (ABEN). 9-12 October 2019.
11. Employability-centred curriculum and Business Education students' labour market prospects in Rivers State. Paper presented at the 31<sup>st</sup> National conference of Association of Business Educators of Nigeria (ABEN). 9-12 October 2019.
12. Collaborative learning and attainment of Business Studies objectives in Secondary Schools in Rivers State. Paper presented at the 31<sup>st</sup> National conference of Association of Business Educators of Nigeria (ABEN). 9-12 October 2019.
13. The role of education in developing the individual and the economy. **15<sup>th</sup> Anniversary Lecture** of GOJEHOTA International School, Port Harcourt. Delivered on Saturday 20 July 2019.
14. Resource dependency funding dimension: Implications to Business Education effectiveness in Nigerian universities. Paper presented at the 1<sup>st</sup> International conference of the College of Vocational and Technical Education, Tai Solarin University of Education (TASUED), Ijagun, Ijebu-Ode, Ogun State, 30 June – 05 July 2019.
15. Business Education programme and attainment of sustainable development in Rivers State. Book of Proceeding of the Technical and Vocational Education and Training: Soaring for Sustainable national productivity. Conference of the School of Vocation and Technical Education, Alvan Ikoku Federal College of Education, Owerri, Imo State held 25 -28 June 2019.
16. Annual **Authors' Forum** 2018. The University Press PLC. Keynote address: " ". Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 26 June 2019.
17. Business Studies and employability skills development in Junior Secondary Schools in Port Harcourt metropolis. 2018 Conference Proceedings of the Association of Business Educators of Nigeria. Volume 5, No.1. 898-907.
18. Perception of Business Education Students towards online assessment via a learning management system (MOODLE). Proceedings of the 2018 Association for Innovative Technology Integration in Education Conference – Theme: Blended Learning: Integrating technology into instruction. 48-57. Also participated in the Workshop on Innovation, Technology and Education, 12 July 2018.
19. Annual **Authors' Forum** 2018. The University Press PLC. Keynote address: "Building a



partnership that works: the relationship between Authors and Publishers in Nigeria". Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 26 June 2018.

20. Class size and teaching and learning of Business Education students. **Paper presented** at the 29th annual national conference of the Association of Business Educators of Nigeria (ABEN). Held at Plateau State Polytechnic, Barkin-Ladi, Plateau State, Nigeria, 10-14 October 2017.
21. Impact of a recessing economy on job performance of academic staff in Higher Education Institutions (HEIs) in Rivers State. **Paper presented** at the 29th annual national conference of the Association of Business Educators of Nigeria (ABEN). Held at Plateau State Polytechnic, Barkin-Ladi, Plateau State, Nigeria, 10-14 October 2017.
22. Relevance of sustainable development projects and economic development in Ogba/Egbema/Ndoni Local Government Area, Rivers State. **Paper presented** at the 4th annual conference of Forum for Academic in Nigeria (FALEAIN). Held at Rivers State University, Port-Harcourt, 11-15 September, 2017.
23. Secretarial skills acquisition and economic empowerment of secretarial education students in Rivers State universities in a recessing economy. **Paper presented** at the 2nd annual conference organized by the Department of Vocational Education, Ignatius Ajuru University of Education, Rivers State. 12-14 July, 2017.
24. Annual **Authors' Forum** 2017. The University Press PLC. Keynote address: "Agricultural policies, programmes and small-holder farming systems vis-a-viz food security in Nigeria". Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 21 June 2017.
25. The role of entrepreneurship education and Business Education students' empowerment for employability in Rivers State. **Paper presented** at the 2nd annual conference of Association of Business Educators (ABEN), Rivers State chapter. Held at the Rivers State University, Port-Harcourt, 17-19 May, 2017.
26. Education-focused entrepreneurship and empowering 21st century Business Education students for employability: A case of Akwa-Ibom State university. **Paper presented** at the 2nd annual conference of Association of Business Educators (ABEN), Rivers State chapter. Held at the Rivers State University, Port-Harcourt, 17-19 May, 2017.
27. Commonwealth Scholarship Commission (CSC). Welcome Reception for Commonwealth Scholars and Fellows Alumni Association, Nigeria (CoSFAN). Held at Ikoyi, Lagos. January 26, 2017.
28. Developing financial model for entrepreneurship education in Nigeria universities. Paper presented at the Annual national conference of Association of Business Educators held at the Federal College of Education Omoko, Rivers State. October 10 -15, 2016.
29. Annual **Authors' Forum** 2016. The University Press PLC. Keynote address: "Neglect of Nigerian languages and culture: counting the cost. Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 24 June 2016.



30. Annual **Authors' Forum** 2014. The University Press PLC. Keynote address: "Science Education as an entrepreneurship platform and career opportunity for sustainable youth empowerment" by Prof. Mamman Audu Wasagu. Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 25 June 2014.
31. First Nigerian Commonwealth Scholarship Commission (CSC) **Alumni networking meeting**. Held at the British Council Office, Lagos. Organised by CSC, UK. 17 April 2014.
32. Application of new technologies and mentoring strategies in Business Education in Rivers State. **Paper presented** at the 25th annual national conference of the Association of Business Educators of Nigeria (ABEN) "Edo 2013". Held at the University of Benin, Benin-City. 15-19 October 2013.
33. Teachers' knowledge and application of classroom management in Business Education. **Paper presented** at the 25th annual national conference of the Association of Business Educators of Nigeria (ABEN) "Edo 2013". Held at the University of Benin, Benin-City. 15-19 October 2013.
34. Annual **Authors' Forum** 2013. The University Press PLC. Keynote address: "How safe is the book?" by Prof. E. N. Emenanjo. Monograph series No.3. Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 26 June 2013.
35. Application of learning theories and teaching and learning Business Studies in secondary schools in Nigeria. **Proceedings** of the 2012 Annual International conference/workshop of the Faculty of Education, Delta State University, Abraka, Delta State. 13-17 November 2012, pp 173-176.
36. Finding financial resources to equip departmental computer workshops. **Paper presented** at a seminar organised by Business Studies Teachers Association of Nigeria (BUSTAN) for HODs of Business Studies. Owerri. 12-14 November, 2012.
37. Quality assurance in Business Education. Annual national conference of the Business Educators of Nigeria (ABEN). Federal Polytechnic, Nekede, Owerri. 16-20 October 2012.
38. Women empowerment and transformation agenda. 5<sup>th</sup> Annual national conference of the National Association of Female Teachers (NAFET). Lake Chad Hall, Abuja International Conference Centre, Abuja. 3-7 September 2012.
39. Annual **Authors' Forum** 2012. The University Press PLC. Keynote address: "Long live the author" by Prof. Peter A. Okebukola. Monograph series No.2. Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 27 June 2012.
40. Repositioning Business Studies through teaching for effective professional studies: Implications for achieving the Millennium Development Goals (MDGs). **Lead paper presented** at the 2<sup>nd</sup> National conference for capacity building of the Business Studies Teachers Association of Nigeria (BUSTAN), held at the Pastoral Conference Centre, 106 Wetheral Road, Owerri, Imo State. 18-20 June 2012.
41. Entrepreneurship Education (EE) and Self-Employability Willingness (SEW) among

National Youth Service Corps (NYSC) members in Niger Delta. **Paper presented** at the international colloquium on 30 years of social services in Nigeria of Prof. Andrew Onokerhoraye. Organised by Department of Geography and Regional Planning, University of Benin, Benin-City and the Centre for Population & Environmental Development (CPED), 26-28 March 2012.

42. Corporate governance: The strategic role of human resources management (HRM). **Resource person -Paper presented** at the annual public lecture of the Chattered Institute of Personnel Management of Nigeria (Delta State chapter) at the Warri Local Government Secretariat, Warri, Delta State on Thursday 21 July 2011.
43. Annual **Authors' Forum** 2011. The University Press PLC. Keynote address: "Homage to the book" by Prof. Niyi.Osundare. Monograph series No.1 Held at Kakanfo Conference Centre, 1 Nihinlola Street, Off Joyce B Road, Ring Road, Ibadan. 22 June 2011.
44. Human capital development and the productivity of business teachers in Delta State. **Paper presented** at the 10<sup>th</sup> Annual Conference of The School of Business Studies, Federal Polytechnic, Ede. 28-30 September 2010.
45. Eight E-9 Ministerial Review Meeting. Organised by the Federal Ministry of Education, held at Abuja, Nigeria. 21-24 June 2010.
46. Preparedness of National Youth Service Corps (NYSC) members in south-South Nigerian for entrepreneurship. **Paper presented** at the Annual National conference of Association of Business Educators in Nigeria (ABEN) held at Abia State Polytechnic, Aba, 13-17 October 2009.
47. Entrepreneurial Competence and Entrepreneurship among National Youth Service Corps (NYSC) members in South-South Nigeria. **Paper presented** at the Entrepreneurship Education Conference of the Faculty of Education, Nnamdi Azikiwe University, Awka held at the University Auditorium from 31 August to 04 September 2009.
48. National Gender Policy and Entrepreneurship Education (EE) in Nigeria. **Paper presented** at the 3rd Annual National Conference of the National Association of Female Teachers (NAFET) held at the Abia State Ministry of Education Conference Room, Umuahia from 10 to 14 August 2009.
49. Entrepreneurship education (EE) for all students in higher education institutions (HEIs) in Nigeria. **Paper presented** at the 5<sup>th</sup> National Annual Conference of the History of Education Society of Nigeria held at the Rivers State University of Science & Technology, Port-Harcourt from 10 – 12 December 2008.
50. Teaching entrepreneurship to non-business students in higher education institutions (HEIs) – A means to reducing poverty in Nigeria. **Paper presented** at the 7<sup>th</sup> National Annual Conference of the Association for the Advancement of Vocational Education in Nigeria held at the Rivers State University of Science & Technology, Port-Harcourt on 12 – 15 November 2008.
51. Entrepreneurship education for all students in higher education institutions in Nigeria: A means to sustainable development. **Paper presented** at the 2<sup>nd</sup> Annual national conference of National Association of Female Teachers (NAFET) held at Saadatu Rimi

College of Education, Kano 11-15 August 2008.

52. 4<sup>th</sup> Annual anti-corruption conference, Organized by the Anti-Corruption Agency at Calabar, Nigeria from 14<sup>th</sup> -16<sup>th</sup> March 2007.
53. Strategic Management Course organized by Business Education Examination Council. Held at Transcorp Hilton Hotel, Abuja, Nigeria. 8 -12 May 2006.
54. Percuniary Influences and Examination Ethics Violation: Challenges of Nigerian Tertiary Educational Institutions in the 21<sup>st</sup> Century. **Paper presented** at the 8<sup>th</sup> Annual National Conference of the Association for the Advancement of Knowledge (NAFAK) on Issues & Insights in Nigerian Education in the 21<sup>st</sup> Century. Benin-City, Nigeria. 13-17 March, 2006.
55. Revamping Technical & Vocational Education in Nigeria. EFT Zonal Sensitization Workshop held in Rivers State University of Science & Technology, Port-Harcourt, Nigeria. February, 2006.
56. Education Stakeholders Consultative Retreat on Exam Ethics, Organized by Examination Ethics Project in Abuja, Nigeria. 5-8 December, 2005.
57. An Assessment of the growth of private universities in Nigeria: Implication for educational development in South-South Nigeria. **Paper presented** at the 29<sup>th</sup> Annual National Conference of Nigerian Association for Educational Administration & Planning (NAEAP), Calabar, Nigeria. 10-13 October, 2005.
58. Course on Ethics, Due Diligence and Good Governance Empowerment Programme by Exam Ethics Project, Abuja, Nigeria. 28-30 September, 2005.
59. Teachers' Role beyond Teaching. **Resource person-Paper presented** at a Seminar organized for Staff of our Lady of Fatima College, Port Harcourt, Nigeria. 19<sup>th</sup> September, 2005.
60. Necessary Reforms for improving quality assurance. **Paper presented** at the 28th Annual Conference of the National Association for Educational Administration & Planning (NAEAP). Held at the University of Jos, Nigeria. October 2004.
61. Strategies for the Qualitative training of business Education students. **Paper presented** at the annual national conference of the Curriculum Organisation of Nigeria (CON). Held at the University of Uyo. September 2004.
62. "Sorting" among Lecturers & its impact on our values: The Business Educators perspective. **Paper presented** at the 19th Annual Conference of Nigeria Academy of Education (NAE). Lagos State University, Ojo , Nigeria. November 2004.
63. Strategies for minimizing fraud in Rivers State higher institutions of learning. **Paper presented** at the annual national conference of the Nigeria Academy of Education (NAE) held at University of Port Harcourt, Nigeria. November 2003.
64. The impact of skill acquisition programmes on career choice and self-employment of youths in Rivers State. A study of the Adolescent Project (TAP). **Paper presented** at the annual national conference of the Nigerian Association of Business Educators (NABE).

Held at the Rivers State University of Science and Technology, Port Harcourt. Nigeria. October 2003.

65. Effects of Modern Office Technology as perceived by Secretaries. **Paper presented** at the annual national conference of the Nigerian Association of Business Educators (NABE). Held at Akogu Hall, The Federal Polytechnic, Ede, Nigeria. October 2002.
66. Teachers Without Borders. International Conference of Educators. Held in Port-Harcourt, Nigeria. 16-17 October, 2002.
67. Using local materials for the construction for water & latrine facilities in rural schools: A challenge to primary schools' managers. **Paper presented** at the 3rd National Conference of Federal College of Education, Kano, Nigeria. September 2001.
68. Maintenance of Discipline in a School environment. **Resource person-Paper presented** at a workshop organized for teachers of Air-Force Secondary School, Port Harcourt, Nigeria. February 2000.
69. Strategies for Improving Students' performance in Examination". **Resource person - Paper presented** at a workshop organized for teachers of Air-Force Secondary School, Port Harcourt, Nigeria. February 2000.
70. Grievance and Grievance Procedure in Organisations. **Resource person-Paper presented** at a Workshop for management Staff of Federal Polytechnic, Bauchi, Nigeria. August 1998.
71. Effective Communications in Organisation. **Resource person-Paper presented** at a Workshop for management Staff of Federal Polytechnic, Bauchi, Nigeria. August 1998.
72. Effective Schools Management. **Resource person-Paper presented** at workshop held for teachers of the Federal Polytechnic Staff School, Bauchi, Nigeria. October, 1997.
73. Health Education in an Environment for sustainable Development. **Paper presented** at the annual national conference of the Faculty of Education, University of Jos on Environment for Sustainable Development: Focus on Nigeria. Held at Jos. 1997.
74. The Secretary's Administrative Skills. **Resource person-Paper presented** at Secretarial Administrative Course Organized by National Board for Community Banks, Bauchi, Nigeria. 6-8th March, 1996.
75. Improving Secretarial Skills. **Resource person-Paper presented** at Secretarial Administrative Course Organized by National Board for Community Banks, Bauchi, Nigeria. 6-8th March, 1996.
76. Office Organisation and the Secretary. **Resource person-Paper presented** at the Industrial Training Fund (ITF), Nigeria Management Course for Secretaries 27<sup>th</sup> May 1996.
77. Management of meetings. **Resource person-Paper presented** at the Industrial Training Fund (ITF), Nigeria Management Course for Secretaries 27<sup>th</sup> May 1996.

78. Project Identification, Screening and Priorities. **Resource person-Paper presented** at the United Nations Development Training Workshop for Officers of small Scale and Medium Industries, Bauchi, Nigeria. July 1996.
79. Introduction to project Monitoring and Evaluation. **Resource person-Paper presented** at the United Nations Development Training Workshop for Officers of small Scale and Medium Industries, Bauchi, Nigeria. July 1996.
80. Project Supervision and Assessment. **Paper presented** at the Departmental Seminar of Business Administration and Management, Federal Poly, Bauchi, Nigeria. January 1995.
81. Development Planning at Local Government Level. **Resource person-Paper presented** at the National Orientation for Local Government Caretaker committee in Bauchi State, Nigeria. June 1994.
82. Development Planning at Local Government Level. **Resource person-Paper presented** at the National Orientation for Local Government Caretaker committee in Plateau State, Nigeria. May 1994.
83. Role and Responsibilities of a Secretary in Handling Confidential Matters. **Resource person-Paper presented** at a five-day course for typists/secretaries of Community Banks, organized by the National Board for Community Banks, Bauchi, Nigeria. 18<sup>th</sup>-23<sup>rd</sup> October, 1993.
84. Common Errors in Business Letter-Writing. **Resource person-Paper presented** at the Industrial Training Fund (ITF) Basic Secretarial Course organized for secretaries in Bauchi, Nigeria. 1989.
85. Business Letter-Writing: components and layout. **Resource person-Paper presented** at the Industrial Training Fund (ITF) Basic Secretarial Course organized for secretaries in Bauchi, Nigeria. 1989.
86. Petty Cash/Imprest Account. **Resource person-Paper presented** at the ITF Basic Secretarial Course organized for Secretaries in Bauchi, Nigeria. 1989.
87. Personnel Qualities and Human Relations. **Resource person-Paper presented** at the ITF Basic Secretarial Course organized for Secretaries in Bauchi, Nigeria. 1989.
88. The Law and Practice of Meetings. **Resource person-Paper presented** at the Secretarial Course Organized for Secretaries in Bauchi, Nigeria. 1989.
89. Apprentice and Skill Training Standardization Workshop organized by the Agricultural Development Project unit of the International Labour Organisation, Bauchi State office. September, 1989.
90. Project Planning & Appraisal. Workshop organized by the Agricultural Development Project unit of the International Labour Organisation, Bauchi State office. July 1989.
91. Reception Duties. **Resource person-Paper presented** at the Industrial Training Fund (ITF) Basic Secretarial Course organized for Typists in Bauchi, Nigeria. 1987.

92. Filing and Indexing. **Resource person-Paper presented** at the Industrial Training Fund (ITF) Basic Secretarial Course organized for Typists in Bauchi, Nigeria. 1987.
93. Characteristics of the Entrepreneur. **Resource person-Paper presented** at the Industrial Training Fund (ITF) Basic course organized for Typists in Bauchi, Nigeria. 1987.
94. Market Survey and Sales Forecasting for the Entrepreneur. **Resource person- Paper presented** at the Entrepreneurship Development Programme for Youth Corps members in Bauchi State, Nigeria. 1987.

## X. PUBLICATIONS (Thesis, Books, monographs and published articles)

### (a) Major productive works (Dissertation/Theses/Project)

- i. **Akpomi, M.E.** (2008). Developing Entrepreneurship Education Programme (EEP) for Higher Education Institution (HEIs) in Nigeria. Unpublished Post-doctoral research work under the Commonwealth Scholarship Award Scheme, Institute of Education, University of Reading, United Kingdom
- ii. **Akpomi, M.E.** (1997). Management Strategies for Improving Health and Environmental Sanitation in Bauchi State Primary Schools. Unpublished Ph.D. Thesis. University of Jos, Jos, Nigeria
- iii. **Isawode, M.E.** (1991). Perception of Problems of Primary Education in Bauchi State. Unpublished M.Ed. Thesis. University of Jos, Jos, Nigeria
- iv. **Isawode, M.E.** (1986). A Review of Problem of Business Education in Isoko L.G.A. of Bendel State. Unpublished B.Ed. Project. University of Benin, Benin-City, Nigeria

### (b) Published Books

Solely authored

- i. **Akpomi, M.E.** (2018). Utilisation-Focused Human Resources Management in Business and Education. Isolo-Lagos: Divinetone Publications.
- ii. **Akpomi, M.E.** (2018). Organizing & Managing the Office in Contemporary Times. Isolo-Lagos: Divinetone Publications. Revised and enlarged edition in 2021.
- iii. **Akpomi, M.E.** (2018). Project/Programme Evaluation in Business and Education. Isolo-Lagos: Divinetone Publications.
- iv. **Akpomi, M.E.** (2002). Successful Meetings: Principles, Laws and Practices. Port-Harcourt: Pre-Joe Publishers. Reviewed 2005 and 2011.
- v. **Akpomi, M.E.** (2001). Organising Business Education. Port-Harcourt, Pre-Joe Publishers. Reviewed 2004, 2008 and 2011.
- vi. **Akpomi, M.E.** (2001). Practical Steps to Seminar Writing and Presentation. Port Harcourt, Pre-Joe Publishers. Reviewed 2003, 2006, 2010 and 2019.



- vii. **(Autobiography) Akpomi, M.E.** (2014). *Gegereti: the foster child*. Ibadan: University Press Ltd. ISBN: 978 978 069 870 6. Reprinted in 2019.

#### Co-authored

- viii. Ahukannah, L.I., Olajide, W.A., **Akpomi, M.E.** & Nwidum, F. (2010). *Business Studies for junior secondary schools (Book 1 UBE Edition)*. Ibadan: University Press Ltd.
- ix. Ahukannah, L.I., Olajide, W.A., **Akpomi, M.E.** & Nwidum, F. (2010). *Business Studies for junior secondary schools (Book 2 UBE Edition)*. Ibadan: University Press Ltd.
- x. Ahukannah, L.I., Olajide, W.A., **Akpomi, M.E.** & Nwidum, F. (2010). *Business Studies for junior secondary schools (Book 3 UBE Edition)*. Ibadan: University Press Ltd.
- xi. Ahukannah, L.I., **Akpomi, M.E.**, Ugoji, E.I. & Inyang, N.I. (2009). *Applied Information Processing (ICT Modulated)*. Owerri: Eastern Polytechnic Publishers Ltd.
- xii. **Akpomi, M.E.** & Chiorlu, O.D. (2001). *Office Secretarial and Safety Practices*. Port Harcourt, Pre-Joe Publishers. Revised in 2005 with contributions from M.C. Nwanewezi.

#### (c) Chapters Contributed

- xiii. **Chapter 8:** (Together with Dr. Ikpesu, C.). (2020). Entrepreneurship in tertiary education. In *Management of education for sustainable national development in Nigeria. A book of Readings in honour of Professor John Okpako Enaowho*. Editors: Samuel O. Nwafor & Samuel O. Olunwo. Port Harcourt: University of Port Harcourt Press Ltd. 81-96.
- xiv. **Chapter 13:** (Together with Dr. Ikpesu, C.). (2019). Entrepreneurship and Economic Development. In *Education and Development in Nigeria*. Editors: Yusuf M. Abdulrahman & Fibainmine G. Paulley. Port Harcourt: Pi African Press. 148-164.
- xv. **Chapter 3:** (Together with Agree, E.O.) (2018). Planning Education for National Development. In *Handbook of Research on Educational Planning and Policy Analysis*. Edited by N.P. Ololube. Port Harcourt: Pearl Publishers International Ltd. 27-43.
- xvi. **Chapter 9:** (2017). School-based Entrepreneurship for Planners and Managers of Education. In *Concepts in the Economics of Education*. Edited by C.O. Agabi and M.E. Akpomi. Port Harcourt: University of Port Harcourt Press. 125-189.
- xvii. **Chapter 1:** (2010). Proper positioning of Students' Industrial Works Experience (SIWES) in the Faculty of Technical and Science Education and the Rivers State University of Science and Technology, Port-Harcourt. In *Students' Industrial Work Experience Scheme (SIWES) Handbook*. Edited by S.E. Weli. A publication of the Faculty of Technical & Science Education, Rivers State University of Science & Technology, Port-Harcourt, Rivers State. 1-25
- xviii. **Chapter 7:** Courtesy titles in correspondence. 77-88.

**Chapter 8:** The secretary and report writing. 89-100.  
**Chapter 23:** Pictorial information for management. 268-275.  
(2009). In *Applied office administrative procedures and Business Communication*. Edited by L.I. Ahukannah and E.I. Ugoji. Onitsha: Africana First Publishers PLC.

(d)

**(1) Editorship of Book**

**Edited** the Manuscript of “The Philosophy and History of Mathematics” by Godwin Alo Odili, 2019. Published by MaryGodwin Press, Port Harcourt.

**Agabi, C.O. & Akpomi, M.E. (Eds).** (2017). Concepts in the economics of Education. Port-Harcourt: University of Port-Harcourt Press.

**(2) Editorship of Journal**

- i. **Editor**, Journal of National Association of Female Teachers (JONAFET). February 2009 to date.
- ii. **Editor**, Journal of Business Studies, Federal College of Education, Omoku, Rivers State, Nigeria. March 2007 to date.
- iii. **Editor**, Business Education Journal, Business Education Department, Rivers State University of Science & Technology, Port-Harcourt. 2015 to date.

**(3) Membership of Editorial Board**

- i. **Consulting Editor**, Delta Business Education Journal. May 2020 to date.
- ii. **Journal** of Technical & Science Education (JOTASE). 2012 to date.
- iii. **Consulting Editor**, Rivers Business Education Journal (RIVBEJ). 2016 to date
- iv. **Editorial Consultant**, Journal of professional Secretaries and Office Administrators. Association of Professional Secretarial Staff of Nigeria (ASSON). August 2014 to date.
- v. **Consulting Editor**, Ede Journal of Business (EJOB). Federal Polytechnic, Ede, Osun State. April 2013 to date.
- vi. **Consulting Editor**, Business Studies Research Journal (BUSREJ). 2011 to date.
- vii. **Managing Editor**. The Safety Professional Journal of the Institute of Safety Professionals of Nigeria. 2003.



**(e) Published papers in referred journals**

1. **Akpomi, M.E.** & Ikpesu, O.C. (2021). Business Educators' reflective practices and teaching effectiveness in universities in South-South Nigeria. *Rivers State University Journal of Education (RSUJOE)*, Vol 24(2), 147-157.
2. **Akpomi, M.E.**; Ben-George, I.; Wolugbom, K.R. (2021). Adaptability of evolving office technology among office management and technology graduates of Rivers State Universities. *Nigerian Journal of Business Education*, Vol 9(2), 175-186.
3. Kayii, N.B.E. & **Akpomi, M.E.** (2021). Relationship between grants disbursement and delivery of Business Studies in public Junior Secondary Schools in Rivers State. *International Journal of Advanced Multidisciplinary Research and Studies (IJAMRS)* Vol.1(2), 7-14.
4. **Akpomi, M.E.** & Ikpesu (2020). Resource dependency model: Implications for sustainable university financing in South-South geopolitical zone. *Rivers State University Journal of Education (RSUJOE)*, ISSN: 2735-9840, Vol 23, Nos 1&2, pp98-108.
5. **Akpomi, M.E.** & Nwamadi, C.C. (2020). Educational resources and the achievement of public Junior Secondary Schools' goals in Rivers East senatorial district. *International Journal of Innovative Social & Science Educational Research*. 8(1), 34-40.
6. **Akpomi, M.E.** & Ohaka, N.C. (2020). Business Education students' perception of the influence of technology on production efficiency of Entrepreneurs in Rivers State. *Nigerian Journal of Business Education*. Vol 7, No.1, pp288-302.
7. Isaac, I.C & **Akpomi, M.E.** (2020). Consumer Protection Council Act and awareness level of Secondary School Principals in Obio-Akpor Local Government Area, Rivers State. *International Journal of Education and Social Science Research*. Vol 6, 4. pp13-23.
8. **Akpomi, M.E.**; Dambo, B.I.; Ikpesu, C.O.; Singer, A.S.; Wokocha, K.D.; Ben-George, I & Babalola, J.O. (2020). Educational, Scientific and Technological Innovations for Sustainable Development in Nigeria. *World Journal of Entrepreneurial Development Studies*, E-ISSN: 2579-0544, P-ISSN: 2695-2483, Vol. 5 No. 1, pp 50-63.
9. **Akpomi, M.E.** & Alikor, T. (2020). Globalization and sustainable development: Prospects and Issues. *Delta Business Education Journal*, Vol 10 No. 1, pp 1-10.
10. **Akpomi, M.E.** & Kayii, N.E. (2020). Evaluation of Business Education programme in Rivers State University, Port Harcourt. *International Journal of Education and Evaluation*. Vol 6, No 2, E-ISSN: 2489-0073, P-ISSN: 2695-1940, pp 53-66.
11. **Akpomi, M.E.** & Ikpesu, C.O. (2020). Employability-centred curriculum and Business Education students' labour market prospects in Rivers state. *Nigerian Journal of Business Education*, Vol 7, No.2, pp294-306.
12. **Akpomi, M.E.** & Bupo, G.O. (2019). Perception of Business Education students towards online assessment via a Learning Management System. *Rivers State University Journal of Education (RSUJOE)*, ISSN: 2735-9840, Vol 22 Nos 1&2, pp 1-9.
13. **Akpomi, M.E.**, Stewart, F.E. & Ogbulujah, A.M. (2019). School-Industry partnership in Business Education programme for students' entrepreneurial skills development in Rivers State

Universities. *Rivers State University Journal of Education (RSUJOE)*, ISSN: 2735-9840, Vol 22 Nos 1&2, pp 19-29.

14. **Akpomi, M.E.** & Agreen, E.O. (2019). Conflict management strategies among Secondary School Principals in Rivers State. *International Journal of Scientific Research in Education*. Vol 12, Issue 2, 330-338.

15. **Akpomi, M.E.** (2018). Sustaining effective learning through class size management: A case of Business Education students in Port Harcourt. *Nigerian Journal of Business Education*. Vol 5, No 1 pp 78-85.

16\*\***Akpomi, M.E.** & Ohaka, N.C. (2018). Higher Education Globalisation: Rationale and corporate onus of Regulatory Agencies in Nigeria. *International Journal of Innovative Education Research*. Vol 6, No 1 pp 55-64.

17. **Akpomi, M.E.**, Singer, S.A & Isaac, I.C.A. (2018). Impact of a recessing economy on job performance of academic staff in Higher Education Institutions (HEIs) in Rivers State. *Nigerian Journal of Business Education*. Vol 5, No 2 pp 21-31

18. **Akpomi, M.E.** (2018). Impact of economic recession on job performance of academic staff in Higher Education Institutions in Rivers State. *Nigerian Journal of Business Education*. Vol 5, No 2 pp 21-31.

19. Ohaka, N.C., Nnokam, F.A. & **Akpomi, M.E.** (2018). Achieving economic diversification through effective Entrepreneurship Education in Rivers State. *Rivers Business Education Journal (RIVBEJ)*. Vol 2, No 2 pp 151-157.

20. **Akpomi, M.E.**; Singer, S.A. & Isaac, I.A. (2017). Secretarial skills acquisition and economic empowerment of Secretarial Education Students in Rivers State Universities in a recessing economy. *Science and Industrial Technology Education Journal*. Vol 5, No 2 pp 100-110.

21. **Akpomi, M.E.** (2017). Developing financial support model for entrepreneurship education in Nigerian universities. *Nigerian Journal of Business Education*. Vol4, No 1 pp 133-140.

22.\*\* **Akpomi, M.E.** & Amadi, N.S. (2017). Global warming issues and academic staff of universities in South-South Nigeria. *International Journal of Education and Evaluation*. Vol 3, No 7 pp 11-18.

23. **Akpomi, M.E.** & Nnadi, M.A. (2017). The impact of International Financial Reporting Standards (IFRS) adoption on Foreign Direct Investments (FDI): Evidence from Africa and implication for managers of education. *Journal of Accounting and Financial Management*. ISSN 2504-8856. Vol 3, No 2 pp 51-65.

24. Val-Ossai, M.U. & **Akpomi, M.E.** (2017). Entrepreneurship education and empowering 21<sup>st</sup> century Business Education students for employability. *Rivers Business Education Journal (RIVBEJ)*. Vol 2, No 1 pp 12-21.

25. **Akpomi, M.E.**; Singer, S.A. & Isaac I. A. (2017). Relevance of sustainable development projects and economic development in Ogba/Egbema/Ndoni Local Government Area. *Academia in Perspective*. Vol 4, No 1 Pp 104-114.

26. Amesi, J. & **Akpomi, M.E.** (2017). Entrepreneurship education and Business Education students' empowerment for employability in Rivers State. *Rivers Business Education Journal (RIVBEJ)*. Vol 2, No 1 pp 163-173.
27. **Akpomi, M.E.** & Nnadi, M.A. (2017). Compliance of International Financial Reporting Standards (IFRS) and African countries: Implication for education managers. *Journal of Business and African Economy*. ISSN 2545-5281. Vol 3, No 1 pp 26-36.
28. Amesi, J. & **Akpomi, M.E.** (2016). The effect of classroom discipline and control on effective teaching and learning of Business Education programmes in Rivers State. *Journal of Technical & Science Education (JOTASE)*. Vol 19, No 1 pp 104-114.
29. **\*\*Akpomi, M.E.;** Achinewhu, S.C.; Amesi, J; Amadi, N.S. & Wogboroma, N. (2016). Making of an entrepreneurial university in the 21<sup>st</sup> century – Global university as a role model. *Journal of International Affairs & Global Strategy*. Vol 42, pp 38-46.
30. **\*\*Akpomi, M.E.** & Vipene J. (2016). Promoting knowledge of climate change amongst Nigerians: Implication for education managers. *Journal of Education and Practice*. Vol 7, No 32, pp 132-138.
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**\*\* International**

## **XI. TECHNICAL REPORTS**

- i. Harmonization and Synchronization of Students' research activities in Federal Polytechnic, Bauchi, Nigeria. **2nd Position Paper** to the Academic Board, Accepted and implemented. May 1995.
- ii. **Position paper** on Layout Presentation, References and Suggested paper size and colour for students' research work at Federal Polytechnic, Bauchi, Nigeria. Presented to the Academic Board. The approval of the paper brought about a uniform and standard format and colour for students' research projects which were hitherto haphazardly done (April 1992).

## XII. COMMUNITY SERVICE (Service to public bodies, membership of socio-cultural groups, religious activities)

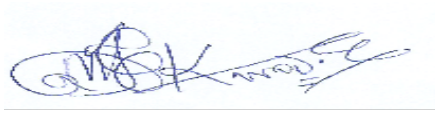
- i. Giving **Palliatives** during the COVID'19 pandemic.
- ii. **Payment** of school fees for some indigent students; **Provision** of food and clothing items to indigent community members.
- iii. **Yearly** items to St. Vincent De Paul Society of different parishes of the Catholic Church in Nigeria since 1987. Items to Ex-Lepers Association and Orphanage and the less privileged homes
- iv. **President** since September 2017 and member, **Honoured** Order of the Ladies of St. Mulumba (LSM) Nigeria, a Catholic Church organisation; defending the church and helping the less privileged in the society since 1996.
- v. **Member** of the Catholic Women Organisation (CWO) of Nigeria since 1986.
- vi. **Member** of Our Lady of Victories, a body of the CWO in Corpus Christi Cathedral Parish, Port-Harcourt, Nigeria - a group responsible for the education of children.
- vii. **Secretary**, Church Council of St. John's Catholic Church, Bauchi, 1995-1997.
- ix. **Member**, Lay Readers Association, St John's Catholic Church, Bauchi, 1993-1998.
- x. **Honorary Secretary**, Women Multi-Purpose Cooperative Society, The Federal Polytechnic, Bauchi, Nigeria, 1990-1998.
- xi. **Secretary**, Sub-committee on Small Scale Industries & Cooperative Societies, Better Life Programme, Bauchi, Nigeria, 1988-1991.
- xii. **Examiner** to West African Examination Council (WAEC), 1987 - 1998. Rose to the rank of Team Leader.
- xiii. **Financial Secretary**, Isoko Development Union, Bauchi, Bauchi, Nigeria, 1990-1998.
- xiv. **President**, one-time Treasurer, one-time Financial Secretary and member of Egwoeya Ozoro (Women wing of Ozoro Progress Union (OPU), Port-Harcourt Branch, 1999 to date.
- xv. **Catholic Pilgrimage**, visit to Portugal, Fatima in France, Spain, Italy, Rome and Vatican City, October, 2009.
- xvi. **Catholic Pilgrimage** to the Province of Quebec, Canada, July 2016.

## XIII. NAMES AND ADDRESSES OF THREE (3) REFEREES

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**Signed: Margaret Emalereta Akpomi**

**Dated: 20 April 2022.**